



2020-2021 PAYROLL SCHEDULES

<u>Payroll Month</u>	<u>Pay Period Beginning and Ending Dates</u>	<u>Date Paid</u>
July 2020	June 06 - July 03	July 31
August 2020	July 04 - August 07	August 31
September 2020	August 08 - September 04	September 30
October 2020	September 05 - October 09	October 30
November 2020	October 10 - November 06	November 30
December 2020	November 07 - December 04	December 18
January 2021	December 05 - January 08	January 29
February 2021	January 09 - February 05	February 26
March 2021	February 06 - March 05	March 31
April 2021	March 06 - April 02	April 30
May 2021	April 03 - May 07	May 31
June 2021	May 08 - June 04	June 30

ALL LEAVE AND TIME EDITS MUST BE REQUESTED AND APPROVED BY THE MONDAY FOLLOWING THE PAYROLL CUTOFF DATE. IF A HOLIDAY FALLS ON MONDAY, THEN THESE TASKS MUST BE COMPLETED BY TUESDAY FOLLOWING PAYROLL CUTOFF DATE.